

Merna Ashraf Ahmed

Address: el-salam city, el-Mansoura, Egypt

➤ **Mobile phone:** 01550602709

➤ **E-mail:** mernaashraf5555@gmail.com

Objective:-

A highly committed individual with the ability to accurately keep records of every transaction and continuously seeking opportunities that utilize my ambitions and I am ready to learn, acquire skills and develop quickly to achieve the largest possible goals and achievements for the organization.

Education:-

- PhD Researcher in Economics, Faculty of Law, Mansoura University
- Master degree in Economics and public finance with excellent in 2023
- Diploma in public law mansoura 2022
- Bachelor of law, mansoura University 2021.

Courses and Certificates:-

- Trainee for Global banking and markets Virtual Experience from (HSBC bank) by (Forage).
(I gain deep insight into the investment banking sector and what a day in the life would entail)
- Passed successfully Financial Inclusion, Entrepreneurship and essential work skills programs accredited from Pearson and certified from Tatweer international (online).
- Financial Inclusion and Financial Literacy Program with Banque Misr (online)
- Sales forecasting for udemy (online)
- The art of selling track from Auc.
- Soft skills mint by EG BANK.
- English from Mansoura University.

Work Experience:-

Trainee bank masir 2020, 2021

- ❖ Presentation and presentation skills
- ❖ Excellence in customer service
- ❖ How to make a CV

Assistant lecturer in Economics (Egypt Higher Institute of Engineering and Technology In Mansoura) From 2023 Until Now

- ❖ Assisting the instructor in managing classroom activities and facilitating discussions to enhance student engagement.
- ❖ Grading assignments, evaluations, and examinations to assess student performance.
- ❖ Aiding in the planning and preparation of lectures, including developing course materials and resources.
- ❖ Maintaining accurate records of attendance and grades, ensuring timely reporting and communication with students.
- ❖ Utilizing the university's Moodle platform for course management, including posting materials, assignments, and announcements.
- ❖ Providing support to students through office hours and addressing their academic inquiries.

Course Manager Midocean End Date 8/10/2024

- ❖ Review and audit recorded lectures
- ❖ Review and audit the weekly tests on the MOODLE platform
- ❖ Attending and following up the weekly evening panel discussions.
- ❖ Respond to students' inquiries.

Freelance Instructor in Economic and Law online From 2021 Until Now

- ❖ Provide online lectures and academic support using modern teaching technologies.
- ❖ Design educational content using PowerPoint.
- ❖ Conduct interactive sessions via Zoom, utilizing interactive tools.
- ❖ Employ remote learning technologies to enhance the learning experience.
- ❖ Provide electronic assessments and feedback to students.

Lecturer in Master's Degree Academy online From 2021 Until Now

- ❖ Delivered online lectures and academic support in the fields of law and economics.
- ❖ Developed and presented course materials using PowerPoint.
- ❖ Engaged students in interactive sessions via Zoom, employing various digital tools.
- ❖ Utilized online learning technologies to enhance the educational experience.
- ❖ Provided assessments and constructive feedback to students electronically.

Languages:-

- Arabic: mother tongue.
- Excellent command of English.

Skills:-

- Computer skills: Excellent in Microsoft Office Programs (Word, Excel, PowerPoint).
- Personal skills:
 - Excellent communication, Presentation, and Negotiation Skills.
 - Excellent interpersonal skills.
 - Agility to perform multiple tasks.
 - High sense of control.
 - Strong skills in organizing workflow, ideas, materials, people.
 - Sensitive, caring and professional attitude toward staff.
 - Excellent leadership skills and training.

Conferences:-

- Participation in the activities of the fifth scientific conference for postgraduate studies :

Entitled (Legal and Economic Aspects of Epidemics) From 26 December 2021.

- Participation in the activities of the twenty-first annual international conference:

Entitled (The Role of Civil Society Organizations in Achieving Sustainable Development "Egypt's Vision 2020-2030") From 6-7 March 2022.

- Participation in attendance In the activities of the twenty-second annual international Conference :
Entitled (Legal and Economic Aspects of Climate Change) From 20-19 March 2023.

Researches:-

Participation in a research entitled:

(Methods of Confronting Violence in Sports Stadiums According to Criminal Political Provisions)

And within the framework of the activities of the sixth annual conference for postgraduate studies

Entitled (Legal and Economic Dimensions of the Violence Phenomenon in Egyptian Society) Sunday 25 December 2022

Certificates and Awards:-

Certificate of Scientific Excellence, rank 7, in Public Law Diploma, Mansoura University.